



Patriot Center
George Mason University

Fairfax, VA 22030-4444

Scott Turyn, Director of Arena Administration

p) 703.993.3029

f)703.993.3079

sturyn@gmu.edu

Thank you for your interest in working at the Patriot Center. For those of you who are new to George Mason, the Patriot Center is a 10,000 seat arena on the Fairfax campus which hosts all Mason Men's and Women's basketball games, concerts, family shows, and trade shows – approximately 150 events per year. Currently we are looking to add new members to our team. Let me take a few moments to explain the different job opportunities we may have to offer:

Event Staff: are the ushers and ticket-takers for our events. There is a lot of interaction between the event staff and our 500,000 patrons per year, who are generally seeking information regarding seat location and building amenities. The event staff is very important in representing the Patriot Center and providing top-notch customer service. Scheduling is done on a monthly basis and is flexible to accommodate your availability.

Operations: are the “nuts and bolts” in the building. These employees are responsible for setting up for events, including building the stage, unloading and loading the trucks for concerts, piecing together and taking apart the basketball court and anything else that may be involved in the overall set-ups for the events that take place at the Patriot Center. Given the “heavy lifting” required, these are generally the highest paid members of our part-time staff. The hours for operations can be at variable times, but tend to be the most plentiful.

Parking Staff: works outside directing traffic in and out of the University lots before and after each event. Parking Staff arrives two hours prior to each event, puts out directional signage, and directs traffic to the appropriate lots until the event begins. This is a “rain or shine” job. Parking staff stays on the clock throughout the event and then helps direct patrons and cars off campus until the lots are cleared. We are a customer service entity working special events, not a parking enforcement organization. The parking staff also picks up extra hours working Center for the Arts events.

Food Services: is the running of concession stands in the facility. For more information about this department please contact Paul Miller of Ovations Food Services at 703.993.3059. Ovations provides concession services for a variety of off-site Athletic Department events as well.

If you ultimately join our team, please do not feel that you are “pigeonholed” into one department. There are many members of our team who have started in one department and have made the move to another.

If you have further questions about employment at the Patriot Center please contact me at sturyn@gmu.edu or at 703.993.3029.

Thanks,
Scott Turyn
Director of Arena Administration

Name: _____

E-mail: _____

EMPLOYMENT APPLICATION

For:

Patriot Center

***For what position are you applying:
Check only one:***

- | | |
|---|-------------------------------------|
| <input type="checkbox"/> EVENT STAFF | <input type="checkbox"/> BOX OFFICE |
| <input type="checkbox"/> OPERATIONS STAFF | <input type="checkbox"/> PARKING |
| <input type="checkbox"/> OTHER _____ | |

WASHINGTON SPORTS AND ENTERTAINMENT L.P.

PATRIOT CENTER
George Mason University
4400 University Drive
Fairfax, VA 22030

Personal Information

Please type or print legibly in ink

Mr.
Ms.

Name	(Last)	(First)	(Middle)
Address	(Street)	(City)	(State) (Zip)

Home Phone	Work Phone
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Are you related to any staff member of Washington Sports and Entertainment: Yes No
If yes, name and relationship_____

Have you ever been employed by Washington Sports and Entertainment: Yes No
If yes, list department, supervisor and dates_____

Other name(s) you have been employed under_____

Have you ever been convicted of a felony? Yes No If yes, explain (do not include traffic violations).
Having been previously convicted will not necessarily prevent you from being employed with WSELP.

Are you a U.S. citizen? Yes No
If not, do you have an immigration status that permits you to work? Yes No
If yes, type of status_____ and expiration date_____

Availability

You must be available to work Friday evenings, Saturday, Sunday and Holiday day/evenings.

Education

Circle highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12 Other 1 2 College 1 2 3 4 5 6 7 8

Do you have a High School Diploma or equivalent? Yes No

Please list all education.

Name and Location	From	To	Course of Study	Major Field
Technical/Vocational	Mo Yr	Mo Yr		
College	Mo Yr	Mo Yr		
Graduate School	Mo Yr	Mo Yr		

U.S. Military

Branch_____ Rank_____

Duties_____ Location_____

Inclusive Dates (mm/yr)_____

Employment

List present or most recent employment first. List all employment experience including military and volunteer services. Supplemental sheets are available upon request. Show employment history for the last ten years or from the time you left school. You may attach support documents (resume, letter of reference, etc.) but you must complete the employment section. This information will be used in reference checks necessary for further consideration. Failure to answer all items in the following section may eliminate you from further consideration.

If currently employed, may
We contact for reference?
 YES NO

_____ Firm Name		_____ Job Title	
_____ Address (Street, City, State, Zip)		_____ Salary Beginning	_____ Ending
_____ Telephone	_____ Supervisor	_____ Reason for leaving	
Employment Dates (From-To)	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	_____ to _____
If part-time, how many hours per week? _____			
Describe Duties			

If currently employed, may
We contact for reference?
 YES NO

_____ Firm Name		_____ Job Title	
_____ Address (Street, City, State, Zip)		_____ Salary Beginning	_____ Ending
_____ Telephone	_____ Supervisor	_____ Reason for leaving	
Employment Dates (From-To)	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	_____ to _____
If part-time, how many hours per week? _____			
Describe Duties			

References

Please list two persons other than relatives.

_____ Name	_____ Address (City, State, Zip)	_____ Telephone
_____ Name	_____ Address (City, State, Zip)	_____ Telephone

Signature

Please read carefully and sign

I certify that the above statements are correct, and if employed, understand that any false information in this application will be sufficient grounds for termination with notice. I further agree that all rules, orders, and regulations of Washington Sports and Entertainment affecting my employment shall constitute a part of my appointment or employment.

My signature authorizes WESLP to review my previous employment, driving and criminal records, and/or background data as it may relate to the position(s) for which I am applying. I understand that six months after the date of this application, it will be considered inactive unless I have updated the application.

Signature

Date